



transforming lives

Payroll giving donation form

Please complete this form and send it to: **The Lotus Trust, Bhaktivedanta Manor, Dharam Marg, Hilfield lane, Aldenham, Watford, WD25 8EZ**

Items marked with an asterisk * must be filled in.

* Name _____

* Home address _____

* Postcode _____

* Phone _____

* Email _____

Job title _____

* National Insurance number _____

Employee number from payslip (if known) _____

I wish to be treated as an anonymous donor

* Name of employer _____

* Address of employer _____

* Postcode _____

Phone number of your payroll department _____

Email address of your payroll department _____

Yes I would like to make a donation to The Lotus Trust every time I get paid. I confirm my understanding that no further tax is recoverable on this gift.

Please tick the amount you would like to donate:

£5 £10 £15 Other £ _____

Your support makes our vital work possible. We would like to keep in touch with you to tell you more. If you don't want to hear from The Lotus Trust just let us know.

Thank you for your support.
Payroll giving donation form

The Lotus Trust, Bhaktivedanta Manor
Dharam Marg, Hilfield lane, Aldenham, Watford, WD25 8EZ
Tel: 01923 859413 Email: info@thelotustrust.org Web: www.thelotustrust.org
Registered Charity Number 1114304



transforming lives

Please complete the form and send it to your payroll department, with the Payroll Giving Instruction on the next page. They will then process your regular gift, as per their normal arrangement with their contracted Payroll Giving Agency.

Items marked with an asterisk * must be filled in.

* Name _____

* Home address _____

* Postcode _____

* Phone _____

* Email _____

Job title _____

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Employee number from payslip (if known) _____

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Dear Sir/Madam,

Payroll Giving Instruction

Please find attached a copy of the payroll giving donation form from an employee of your company who wishes to make a donation (for the amount mentioned on the form) to The Lotus Trust every time they are paid.

This payroll gift should be set up as per your normal arrangement with your contracted Payroll Giving Agency. If you are not yet set up with a Payroll Giving Agency this can very easily be done by visiting

www.thelotustrust.org/payroll_giving.html

or by contacting me on the number below.

Please send me an email to the address below to confirm receipt of this Payroll Giving Instruction. Please do not hesitate to contact me if you have any questions about payroll giving.

Thank you in advance for your assistance.

With best wishes,
Sanjay Tanna
Payroll Giving Manager
The Lotus Trust,
Bhaktivedanta Manor
Dharam Marg,
Hilfield lane,
Aldenham,
Watford,
WD25 8EZ

Tel: 01923 859413

Email: info@thelotustrust.org